



PHILIPPINE FOOTBALL FEDERATION

5 July 2018

Memorandum on PFF Regulations on Working with Intermediaries

This memorandum outlines the procedures for registering as an intermediary with the Philippine Football Federation (PFF) pursuant to the PFF Regulations on Working with Intermediaries (“**PFF Regulations**”). All intermediaries working in behalf of players and/or clubs must comply with these PFF Regulations.

Under the PFF Regulations, players and clubs are entitled to use the services of an intermediary when completing an employment contract between a player and club or a transfer agreement between two clubs. Intermediaries are any natural or legal persons who, for a fee or free of charge, represent players and/or clubs in negotiations toward concluding an employment contract or transfer agreement. An intermediary to the execution of a player contract or transfer agreement must now register with the PFF, pursuant to the PFF Regulations.

Necessary Submissions when Using Intermediaries: Any player or club engaging the services of an intermediary during the execution of an employment contract or transfer agreement **must submit a signed Intermediary Declaration** (Annexe 1 or Annexe 2 of the PFF Regulations) to PFF upon execution of the employment contract or transfer agreement.

Registration of Intermediaries: Aside from the required declaration, intermediaries who have not previously registered with PFF and wish to register as intermediaries must submit A) an **Intermediary Registration Form** (Annexe 3) B) and a registration fee payable to the PFF in the amount of: **Php 7,500.00** for the first year for Filipino intermediaries and **USD 200.00** for foreign intermediaries.

Intermediary Registration is renewed annually. An intermediary who wishes to renew his/her license and pay a registration fee payable to the PFF in the amount of: **Php 2,500.00** for Filipino intermediaries and **USD 100.00** for foreign intermediaries.

New Intermediaries who wishes to be registered with PFF will be subject to a background check to determine if they have ever been convicted of a financial or violent crime.

Any persons that have been convicted of financial or violent crimes shall not be permitted to register as intermediaries. If a registered intermediary is convicted of a violent or financial crime, the intermediary must notify PFF of this immediately.

Please note that intermediaries shall not be actually registered until the intermediary submits a representation contract between themselves and a player and/or club along with the other required documentation and the intermediary is involved in an executed employment contract or a transfer agreement.

Payments and Sanctions: Please see Article 7 of the PFF Regulations for a guide on proper payment procedures when using intermediaries to execute an employment contract and/or transfer agreement. Sanctions may be imposed on any party under PFF jurisdiction that does not follow the provisions of these registration requirements or the PFF Regulations.

Should you have any additional questions or comments, please do not hesitate to contact the PFF at phifootballfederation@gmail.com

See the PFF Regulations for Annexe 1; Annexe 2, Annexe 3